

*Feeding South Dakota  
Board of Directors Meeting Minutes  
Sunday/Monday Sept. 17<sup>th</sup>/ 18<sup>th</sup>, 2017  
Face-to-Face*

Board Chair Rich Aguilar called the meeting to order at 9:00 am CDT.

Roll Call: **Present:** P. Mahon; L. Jarding; R. Aguilar; J. Schmitz Jensen; S. Erpenbach; B. Bonhorst; T. Worsley; J. Stavenger; R. Englund; G. Schmieding; Matt Gassen **Absent/Excused:** T. Sharp; B. Bird; A. Feiock; M. Sandlin **Guests:** Kerri DeGraff; Chad Olson; Sue Willard and Cindy Czerny

**I) Consent Agenda**

A) Approval of the Sept. 17<sup>th</sup>, 2017 Agenda *M) R. Aguilar; S) J. Schmitz Jensen; Approved Unanimously*

B) Approval of the June 20th, 2017 Minutes. *M) T. Worsley; S) S. Erpenbach; Approved Unanimously*

**II) New Business**

**A) Board Chair Report (R. Aguilar)**

- i) Maintain and improve Feeding SD
- ii) Organizational skills and having a strong team are vital components.
- iii) Greatest challenge is distribution and execution of deliveries.
- iv) Salaries are they a living wage, competitive with other companies. Need competitive salaries for recruiting and retaining staff.
- v) Strategic Goals (Matt)
  - (a) Providing regular program updates including challenges and opportunities.
  - (b) Continue to provide regular updates on Sioux Falls Thrive and understand how Feeding South Dakota can play a role.
  - (c) Food Distribution for the month of Sept. totaled 1,058,282 million pounds. Last year's distribution was 1,038,807 million pounds.

**B) Programs Committee Report (T. Sharp)**

- i) Board of Education-the difference between a Food Bank and Food Pantry.
- ii) Compare with other Food Banks what is similar and what is working for them.
- iii) Need to see how with or without NAHA affects our numbers. Possibly may need to drop NAHA.
- iv) How can we (the board) continue to tell the Feeding South Dakota story with emphasis on the logistics of getting food to people who need it.
- v) "Milk is an extravagance".
- vi) Charter of work.

**C) Governance Committee Report (B. Bonhorst)**

- i) Long range succession plan of CEO and new board members.
- ii) How long it takes to recruit and train new board members and CEO.
- iii) Charter of work.

**D) Finance Committee (T. Worsley)**

- i) Net operating fund deficit for the month of August was (\$95,197).



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- ii) Operating revenue and support for the month of August totaled \$288,956, down 8% or \$24,744 from budget but exceeded last August by 11%.
  - iii) August operating expense totaled \$384,153 and was favorable to budget by 3% and up 5% as compared to one year ago.
  - iv) Distribution for the month of August totaled 914,110, which was 21% short of budget but 3% more than last year's distribution of 890,623 pounds.
  - v) Net operating fund deficit for the first two months of the fiscal year was (\$104,898).
- E) Public Relations & Development Committee (J. Schmitz Jensen)**
- i) September is Hunger Action Month. Go Orange Day was Sept. 14<sup>th</sup>.
  - ii) Rapid City Movie Night-Sept. 16<sup>th</sup>.
  - iii) Sept. is Great American Milk Drive sponsored by Dean Foods/Land O Lakes, Milk Pep, Hy-Vee, Avera, KBAD radio. Last year raised 10,300 gallons.
  - iv) New partner with Local Gem t-shirt sales. Highlighted on their website and we will get 10% of each t-shirt sold.
  - v) Recently submitted grants/funding-JTV \$50,000, Gwedolyn Stearns \$50,000, MDU \$5,000 Backpack Program, Larson foundation \$25,000 Mobile Food Pantry, City of Sturgis \$2,500 Backpack Program, West River Electric \$1,500.
  - vi) Upcoming Grants-Rapid City Block Grant, Disney Grant and SDCF.
  - vii) Walmart grant request-received notification of check for \$150,000 for new truck.
- F) Organizational Updates (Matt)**
- i) Map all tasks of committees and board of directors.
  - ii) Meeting frequency and in-person versus teleconference discussion.
  - iii) Evaluate foods to encourage numbers with/without NAHA.
  - iv) Share board survey results with Rich, Matt, and Barb (2015 and 2016)
  - v) Gather information about diversity and inclusion expectations from Feeding America.
  - vi) Presentation from Matt, Mary and Kip on identifying services gaps in Rapid City.
  - vii) Charter of work for committees.

Moved for adjournment at 6:00 pm CDT *M) T. Worsley; S) S. Erpenbach ; Approved Unanimously*  
Next Meeting: Conference Call on Oct. 17th, 2017

Respectfully Submitted

Sioux Falls Location  
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Pierre Location  
20562 Grace Avenue  
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