



**Feeding South Dakota**  
**Board of Directors Meeting Minutes**  
**Tuesday, November 21, 2017**  
**Conference call**

**Present:** P. Mahon; L. Jarding; G. Schmieding; J. Stavenger; A. Feiock; R. Aguilar; J. Schmidt Jensen; R. Englund; S. Erpenbach; B. Bonhorst; B. Bird; T. Worsley; M. Gassen **Absent:** B. Bonhorst; M. Sandlin; **Guests:** Kerri DeGraff; Tony Burke; Cindy Czerny; Sue Willard.  
The meeting was called to order by 9:00 am CDT

**I. Consent Action Items**

- A. Approval of the November 21<sup>st</sup>, 2017 Agenda *M) J. Schmidt Jensen; S) P. Mahon ; Approved Unanimously*
- B. Approval of the September 17th, 2017 Minutes. *M) G. Schmieding; S) T. Worsley; Approved Unanimously*

**II. New Business**

**A. Board Chair Report** (R. Aguilar)

- i. Strategic Goals (Matt)
- ii. Dashboard-Sue and Rich tweaked it so that it is easier to read and understand.
- iii. Sue explained the Dashboard-it has 3 main metrics. The solid line is now and the dotted line is the forecast.
- iv. When discussing how to adequately serve the 15 underserved counties- we need to be aware that we are compliant with Feeding America.

**B. Programs Committee** (L. Jarding)

- i. Education on Food Pantry and Food Bank.
- ii. How to tackle strategic orientation.
- iii. Standard metrics to be used for the review.
- iv. Employee Engagement summary.

**C. Governance Committee Report** (B. Bonhorst)

- a. Board of Education
  - i. More education on employee duties.
  - ii. Board Volunteering.
  - iii. Discuss with other operation managers from other states and what works for them.
- b. Update on Board Member recruiting.
- c. Need a current Board Self-Assessment.

**D. Finance Committee** (T. Worsley)

- i. November Financial Results
  - a. Net operating fund surplus for the month of November was \$94,020.
  - b. Operating revenue and support for the month of November totaled \$641,831.
  - c. November operating expense totaled \$547,811.
  - d. Distribution for the month of November totaled 979,931 pounds.
  - e. Net operating fund deficit for the first five months of the fiscal year was (\$101,612).
  - f. Salary band analysis-salary by job title-Feeding America shows the tiers.
  - g. Fiscal year-to-date operating expenses totaled \$2,143,334.

**E. Public Relations & Development Committee** (K. DeGraff)

- i. Fund Development
  - a. Past events: BoyScout Food Drive SF, Turkey Drive Giveaways, Grand Falls Casino Back Pack fundraiser-\$3,930.
  - b. Current events: Billion donating \$100 for every RAM sold in November, Co-op Natural foods, Sanaas Gourmet, The Barrel House, Gordman's, Great American Milk Drive.



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- c. Upcoming events: Might be asking for some help from Board members for sponsors with Empty Bowls, BoyScout Food Drive SF-Oct. 28<sup>th</sup>, 2017, Turkey Drive Giveaway, Saturday, November 18<sup>th</sup>, 2017, Comfort Inn RC-Shopping and Spa, November 16<sup>th</sup>, 2017, SF Jaycees-Haunted House-for 3 cans donated you will get \$3.00 off entry ticket.
  - d. Grant applications/Funding gifts: \$10,000 Sammons Financial, \$8,100 from Hillcrest Church, \$10,000 grant for Red Nose Day and \$40,000 individual donor.
  - e. Working on Donor Recognition.
  - f. Giving Tuesday match.
  - g. Event spreadsheet coming.
- F. Organizational Update:**
- i. Tony Burke welcome aboard-background on Tony was given by Matt.

Moved for adjournment at 10:00 am CDT *M) S. Erpenbach; S) G. Schmieding; Approved Unanimously*  
Next Meeting: Conference Call on November 21<sup>st</sup>, 2017  
Respectfully Submitted, Cindy Czerny, Executive Assistant