



**Feeding South Dakota**  
**Board of Directors Meeting Minutes**  
**Tuesday, March 21<sup>st</sup>, 2017**  
**Conference call**

**Present:** P. Mahon; L. Jarding; R. Thompson; D. Birath; C. Halverson; J. Schmitz Jensen; S. Erpenbach; B. Bonhorst; T. Worsley; R. Englund; Matt Gassen **Absent:** M. Sandlin; B. Bird; R. Aguilar; T. Sharp; E. Beck; **Guests:** Kerri DeGraff; Emilie Goben; Chad Olson; Sue Willard  
The meeting was called to order by 9:02 am CDT

**I. Consent Action Items**

- A. Approval of the March 21<sup>st</sup>, 2017 Agenda *M) S. Erpenbach; S) R. Thompson; Approved Unanimously*
- B. Approval of the February 21<sup>st</sup>, 2017 Minutes. *M) D. Birath; S) C. Halverson; Approved Unanimously*

**II. New Business**

**A. Board Chair Report**

- i. Strategic Goals (Chad)
  - a. The number of underserved counties as of the last reported quarter dropped from 16 to 14.
  - b. Our foods to encourage percentage in February was 51% and the trailing 12 months is 58%.
  - c. Food Distribution for the month of February totaled 1 million pounds which was 17% lower than budget. Year-to-date distribution totaled 8.8 million pounds which is 11% below budget.

**B. Governance Committee Report (C. Halverson)**

- a. Board Education: Connie shared the second of three presentations about "Board Diversity." Slides were provided and will help prepare the board for a discussion at the April meeting.

**C. Programs Committee**

- i. Board Metrics Dashboard (C. Olson)
  - a. Attached with the meeting information was an excel sheet labeled 'Dashboard Metrics.' The graphs were updated to represent the monthly data and the trailing 12 month data all in one graph. Feedback is welcomed from the board and will be discussed further in April.

**D. Finance Committee (R. Thompson)**

- i. January Financial Results
  - a. The net operating fund deficit for February was (\$6,789). This compared favorable to the budgeted deficit of (\$31,900).
  - b. Revenue and Support for February was down 10% from budget.
  - c. Operating Expense for February totaled \$380,677, which was down 14% compared with budget and 5% lower than a year ago.
  - d. Operating Revenue for the first 8 months of FY17 totaled \$3.6 million, down 7% from budget.
  - e. Operating Expense for the first 8 months of FY17 totaled \$3.5 million, which reflected a favorable variance of 5% as compared to budget.
  - f. Cash and Investments totaled \$2.5 million, decrease of \$86,000 from prior month. Board operating reserve was fully funded at 90 days. Donor-restricted cash totaled \$1.1 million at the end of February which was mostly Backpack funding.
  - g. Year-to-date capital expenditures totaled just under \$400,000.

**E. Public Relations & Development Committee (K. DeGraff)**

- i. March Events have been sent out along with a list of media stories
- ii. Empty Bowls in Pierre raised \$6,400.
- iii. The Student Hunger Drive has wrapped up and in total they raised over \$20,000.
- iv. Feeding South Dakota has two tables for the Prime Time Gala, please contact Kerri for a seat.



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- v. PBR Rodeo is offering a grant match for our monthly donor program through the month of March. Funds will be matched up to \$6,250.
- vi. Summit League Fan Fest in the Sioux Falls Arena raised over \$1,000.
- vii. Skyforce and the South Dakota Corn raised \$10,000.
- viii. Walmart Fight Hunger Spark Change – buy specially marked items and proceeds will benefit local Feeding America Food Banks.
- ix. HyVee Spring Time Party – Buy a prepackaged bag of food and HyVee will donate back to FSD, The Banquet and the Harrisburg Food Pantry.
- x. Hosting a Family Volunteer Night on March 29<sup>th</sup> at the Sioux Falls Food Pantry/Food Bank.
- xi. Summer Backpack Program request for \$38,000 to Celebrate Community Church.
- xii. Noodles Company and Arby's will be doing their annual fundraiser again in April.

**F. Organizational Update:**

- i. Staff Updates: Monica Leitheiser has taken the position of Food Industry Partnership Manager
- ii. Chad interviewed candidates for the Western Operations Manager in Rapid City and waiting to hear back for a start date.
- iii. Hired Dan McGinnis as the Pierre Agency Relations Coordinator
- iv. Hired Jennifer Robertson as Meredith Parrots replacement as Gift Processing Coordinator.
- v. Mary Corbine was hired for the Food Security Manager in Rapid City to work with securing food for those in the Rapid City area.

Moved for adjournment at 9:44 am CDT *M) D. Birath; S) R. Englund; Approved Unanimously*

Next Meeting: Face to Face in Pierre Clubhouse and Suites on April 23<sup>rd</sup> and 24<sup>th</sup>, 2017

Respectfully Submitted, Emilie Goben, Executive Assistant

Approved by Lesa Jarding