



**Feeding South Dakota**  
**Board of Directors Meeting Minutes**  
**Tuesday, January 16th, 2017**  
**Conference call**

**Present:** P. Mahon; M. Sandlin; L. Jarding; R. Thompson; R. Aguilar; D. Birath; C. Halverson; J. Schmitz Jensen; R. Englund; S. Erpenbach; B. Bonhorst; T. Sharp; Matt Gassen **Absent:** B. Bird; E. Beck; T. Worsley **Guests:** Kerri DeGraff; Emilie Goben; Chad Olson; Allison Struck;  
The meeting was called to order by 9:00 am CDT

**I. Consent Action Items**

- A. Approval of January 16th, 2017 Agenda *M)R. Thompson; S) B. Bonhorst; Approved Unanimously*
- B. Approval of the November 15th, 2016 Minutes. *M) P. Mahon; S) R. Thompson; Approved Unanimously*

**II. New Business**

**A. Board Chair Report (M. Sandlin)**

- i. Strategic Goals (Chad)
  - a. The number of underserved counties expected to drop another 3 counties. Those counties include Aurora, Sanborn, and Codington.
  - b. Our foods to encourage percentage in December was 59% and the trailing 12 months is 62%.
  - c. Food Distribution for the month of December totaled 1.2 Million pounds.

**B. Governance Committee Report (C. Halverson)**

- i. Board Education: Allison Struck: Childhood Hunger Programs
  - a. All pounds reported are from September 1<sup>st</sup>, 2016 through January 17<sup>th</sup>, 2017.
  - b. BackPack Program in Sioux Falls has distributed 221,097 pounds of food.
  - c. Axtell Park SFP has distributed 6,682 pounds of food.
  - d. Yankton SFP has distributed 23,856 pounds of food.
  - e. OakView Library has distributed 2,287 pounds of food. They serve about 100 kids a day. The Community Foundation provided a grant to provide milk to the children.
  - f. Sally Yan, Child Hunger Corps Member, is in her last 6 months of service and is currently working on the Childhood Program Sustainability program.
- ii. Face to Face Meeting is set in Pierre on April 23<sup>rd</sup> and 24<sup>th</sup>, 2017.

**C. Programs Committee (R. Aguilar)**

- i. Dashboard Metrics
  - a. Attached with the meeting information was an excel sheet labeled 'Dashboard Metrics.' It included 8 graphs to represent key metrics that the board can review each month to show Feeding South Dakota is either on track or not with our goals. The graphic representation will include the past year, the current year and the next year's budgeted forecast.

**D. Finance Committee (R. Thompson)**

- i. January Financial Results
  - a. The net operating fund surplus for the month of December was \$600,809. This was down 9% as compared to the budgeted surplus of \$662,500. The operating fund surplus generated last December was \$496,491.
  - b. Significant revenue and support items included:
    - i. State of SD (TEFAP capital equipment reimbursement): \$52,030 for the Sioux Falls Food Bank
    - ii. State of SD (CSFP cost reimbursement): \$63,276 (Sioux Falls and Pierre Food Banks)
  - c. December operating expense (excluding in-kind and depreciation) totaled \$422,523, which was down 8% as compared with budget.

**E. Public Relations & Development Committee (K. DeGraff)**



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- i. Marketing – January Events have been sent out along with a list of media stories
  - a. Giving Tuesday Campaign in November raised \$37,000, last year it raised \$27,000. This campaign is done primarily through social media.
  - b. Fy16 Annual Report was sent and it include a Capital Campaign insert to thank donors.
  - c. Argus Leader did a front page story on our Milk Promotion we partnered with Milk Pep, HyVee and Dean Foods.
  - d. Holiday Protein Donations: HyVee donated 560 Hams; Fairway donated 500 turkeys; and PIPESTONE Vet donated roughly 30,000 pounds of pork loin.
  - e. 1<sup>st</sup> annual Empty Bowl Events in Pierre is on February 16<sup>th</sup>. This fundraiser will benefit the Mobile Food Pantry in Pierre.
  - f. Gift Processing Coordinator job posting is now open. Hope to hire prior to Meredith leaving so there is a month of cross training.

**F. Organizational Update:**

- i. Rapid City Collective Impact Update:
  - a. Donor in Rapid City provided the funding for the Rapid City position, Food Security Manager. The job posting is open and we will continue to work with Rapid City Collective Impact Group to manage this position.
- ii. Staff Updates:
  - a. Deika Sorensen has been hired as Pantry Associate in Rapid City
  - b. Open positions: Agency Relations Coordinator in Pierre and Gift Processing Coordinator in Sioux Falls.

**G. Other**

- i. SDSMT school Martin Luther King JR day of service food drive and East of 5<sup>th</sup> project collected 3,600 pounds of food on February 16<sup>th</sup>.

Moved for adjournment at 10:02 am CDT *M) S. Erenbach; S) R. Aguilar; Approved Unanimously*

Next Meeting: Conference Call on February 21st, 2017

Respectfully Submitted, Emilie Goben, Executive Assistant

Approved by Lesa Jarding